



维多利亚省中华协会 *Chinese Association of Victoria Inc.*

ABN 60 558 714 821

8 Ashley Street Wantirna Vic 3152

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NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the 2023 Annual General Meeting will be held at the Chinese Association of Victoria, on Sunday, 5 March 2023 at 13.30 hours.

AGENDA

1. Attendance
 2. Receive and adopt the Minutes of the previous Annual General Meeting.
 3. President's Address.
 4. To receive, consider and adopt the financial report of the CAV for the year ended 31 December 2022 and the reports by the Treasurer and the Auditors thereon.
 5. Appointment of an Independent Auditor.
 6. Report from School Principal.
 7. Report from School Council Chair.
 8. Report from School Building Trust Fund Chairperson.
 9. Report from the Honorary Fellows Board Chairperson
 10. Report from the Building Project Committee Chairperson
 11. Confirmation of Safekeeping of CAV Certificate of Title by Chua Tan & Associates.
 12. General Business by prior notice duly submitted to the Executive Committee.
 13. Election of Incoming Committee by the returning officer.
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Members are asked to note the following:

NOMINATION PAPERS:

- ❖ These should be submitted to the CAV Secretary by 6.00pm on Sunday 26th Feb 2023.
- ❖ Arrangements will be made to distribute the curriculum vitae of any candidate if submitted to the CAV Secretary by this date.

GENERAL BUSINESS

Any member wishing to raise any matter for discussion at the AGM should submit notice of such business to the CAV Secretary by 6.00pm on Sunday 19th Feb 2023 (deadline of notice of general business). No business other than those set out in the notices duly submitted by this deadline may be added to the agenda for discussion at the AGM.

- ❖ Contact the CAV Secretary by email if you require the following:
 - 1 Position Description for the nominated positions.
 - 2 AGM Minutes for Members Approval.
 - 3 A Copy of the CAV Constitution.

Mai Saw (CAV Secretary)

Email address: admin@cavinc.com.au