



维多利亚省中华协会
Chinese Association of Victoria Inc.

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2021 ANNUAL GENERAL MEETING

Minutes of the 40th Annual General Meeting held at the Chinese Association of Victoria, on Sunday, 21st March 2021 at 2:00 pm.

MINUTES

1. Attendance.

A copy of the signed attendance register is attached (Attachment 1).

Mr Iwan Jusuf advised that Secretary Mr Simon Soon is on sick leave and the AGM will be conducted by Mr Iwan Jusuf and Mrs Shirley Teh in the Secretary's absence.

At 2.15pm, Mr Iwan Jusuf advised that a quorum had been reached.

Mr Iwan Jusuf thanked Mrs Shirley Teh for organizing this AGM, the committee for the afternoon tea and Kim Saw for the photographs and recording of the AGM.

2. Receive and adopt the Minutes of the 2020 Annual General Meeting.

The President, Mr Iwan Jusuf, opened the AGM by welcoming the members and thanked all the duty officers and helpers, particularly the First Vice President Mrs Shirley Teh who has undertaken to prepare the members' register, the run sheet, and the duty allocations.

Mr Iwan Jusuf proposed that we receive and adopt the minutes of the 2020 Annual General Meeting. Mr Iwan Jusuf highlighted the Secretary's (Mr Simon Soon) qualification to the 2020 Annual General Meeting minutes. Mr Simon Soon had deemed it inappropriate for the Secretary to attach the past President's (Mr David Soo's) rewritten President's address and attachment number 3 of the 2020 Annual General Meeting minute as this was different from the version circulated at that meeting.

Members who desire to read the rewritten and revised President's address and the correspondent attachment number 3 are welcome to contact the 2021 Secretary, Mr Nicholas Lee directly.

Proposer: Mr Ka Sing Chua
Seconder: Dr Frank Chew, OAM

The Minutes of the 2020 AGM were accepted and passed by the members.

3. President's Address – Mr Iwan Jusuf.

The President, Mr Iwan Jusuf elaborated on the programmes and services delivered in 2020 in line with the President's "4R" Mission to Rebuild, Reconnect, Reach Out and Regenerate.

Key changes include the streamlining of processes, bank accounts, new online billing system to allow automated contactless payments, upgrades to document storage ("cloud based"), a youtube channel and lively website and facebook pages.

Capital improvements include new classrooms, admin block/parents lounge and a safety balustrade built.

CAV has also been represented in multiple online meetings with the Knox Community council, Home Affairs and Government Ministers.

CAV has also been involved with teaching Chinese language and culture to the Australian Defence Force as we are the only group that has both the language and connections to arrange cultural experiences in activities like tai ji, line dancing, tea ceremonies etc.

Finally, the CAV EXCO is renewing itself with a higher percentage of younger people in EXCO, and who will subsequently be the next generation of leaders.

The key points of his presentation are in the "President's Report" which was distributed.

4. Treasurer's Report – Mrs Shirley Thong

The Treasurer's Report, the Statement by Members of the Board and the Audited Financial Report for the year ended 31 December 2020 were included in the AGM Papers.

The Treasurer, Mrs Shirley Thong, talked about new processes to streamline financial management, and presented a summary of the Financial Report.

Principal and significant activities in 2020 include:

- Building improvements, new classrooms, and office (\$121,016).
- Refurbishment of existing portable turning old storage to 3 new classrooms (\$41,458).
- Installation of railing along school corridor (\$3,000).

The consolidated operating surplus for the year 2020 was \$17,952 as compared to prior year deficit of \$6,518.

Group Operating Results

Prior Years' Comparison								
	Consolidated Surplus	Memberships	Grant & Donations	Fund Raising & Other Events	Hall Hire	School Operations Before SBTF Contributions	Sub_Groups	Expenses
2020	17,952.00	35,098.00	109,279.00	7,857.00	43,282.00	6,137.00	-	145,188.00
2019	-6,518.00	34,719.00	72,380.00	19,012.00	40,765.00	-16,048.00	27,486.00	131,371.00
2018	57,086.00	30,203.00	85,410.00	28,619.00	42,382.00	19,917.00	26,098.00	151,099.00
2017	67,768.00	24,020.00	74,466.00	48,766.00	52,700.00	4,261.00	28,500.00	165,053.00

CAV Main Account Main Account

- Operating surplus of \$1,853 Prior year (\$13,932)
- Accumulated Surplus \$1,847,035 Prior Year \$1,845,182

CAV Chinese School

- Operating surplus of \$6,137 Prior year (\$16,048)
- Accumulated Surplus \$74,533 Prior Year \$39,232

School Building Trust Fund

- Operating surplus of (\$ 19,202) Prior year \$23,460
- Accumulated Surplus \$105,602 Prior Year \$124,804

5. Appointment of an Independent Auditor – KST Partners.

Mr Iwan Jusuf proposed to reappoint KST Partners.

Proposer: Mr Ka Sing Chua
 Seconder: Mr Kim Saw

Motion was approved by the members. KST Partners was reappointed as the independent auditor for the year ending 31st December 2021.

6. Chinese School Principal's Report – Dr Ruilan Yuan.

Dr Ruilan Yuan presented the School Report and acknowledgements.

A copy of the School Report for the year ended 31 December 2020 was presented in the AGM Papers.

Dr Ruilan Yuan elaborated and updated her school report as presented in the AGM Papers:

- Due to the Covid-19 pandemic, the School organised online meetings with the parents to assist them in supporting students with online learning and to align teachers and parents' expectations on the new medium of delivery. The School has organised multiple zoom trainings for teachers during the school holidays to increase their proficiency in utilising technology in teaching. The School has received positive feedback on the delivery of online learning.
- The School received excellent VCE results last year. One student scored a raw score of 40 (which translates to the student performing better than 91% of the VCE cohort). This achievement may have encouraged further enrolment of year 11 and 12 students.
- In 2020, the School was invited to provide Chinese language and cultural classes to the Victorian Defence Force. The training ran successfully and received positive feedback from the Defence Force.
- The School plans to conduct special interest classes which include art classes, painting as well as potential partnerships with Fei Fan Yi Shu School of Arts. The School hopes that the special interest classes can further promote student enrolments.

Dr Ruilan Yuan acknowledged and thanked Mr Iwan Jusuf's leadership in 2020, the EXCO members and the School Council members' support. Special thanks were presented to Mrs Shirley Thong and Mr Beng Law for assisting with the student enrolment program and application for the student funding program.

7. Report from Student Council Chair – Mr Beng Law

Mr Beng Law acting School Council Chair read the School Council Report on behalf of Mr Simon Soon, Chair of School Council who is on sick leave.

8. School Building Fund Chairperson's Report – Dr Frank Chew OAM.

The School Building Fund report was presented by Dr Frank Chew. A copy of his report was presented in the AGM Papers.

Dr Frank Chew explained that 2020 was a difficult year due to the COVID-19 pandemic and the association could not carry out its usual fund-raising functions. The SBF reported a deficit of \$42,920.20 for the year to 31st December 2020.

Dr Frank Chew thanked and acknowledged the members for their donations and the SBF Board of trustees for their assistance with keeping track of the accounts during the 2020.

9. Report from CAV Building Project (BPC) – Mr Daniel Loh.

The BPC report was presented by Mr Daniel Loh. A copy of his report was provided in the AGM Papers.

Dr Frank Chew supported the development of a food hall as it can generate income to CAV. The development of a food hall aligns with CAV's vision of gathering the public under one roof for social and cultural activities and it relates to the Chinese heritage of Chinese hawker food.

A member requested an elaboration of Stage 2 development. Mr Daniel Loh advised that that Stage 2 development plans have not been finalised and discussions are ongoing. At this stage, ideas on the table include the development of a retirement residence and a childcare centre.

Mr Iwan Jusuf advised that the CAV land should be used to generate passive income to CAV. The stage 1 development of the food hall is less capital intensive whilst allowing CAV to generate a new stream of income. Stage 2 development would involve more capital-intensive work and the BPC has been tasked to complete preliminary assessment on costings and project feasibility for presentation to the members.

Mrs Pamela Yap advised that the BPC should conduct a market study of members needs for the next 5-10 years. Stage 1 and stage 2 developments should meet the needs of CAV members in the short and longer-term periods.

10. Honorary Fellows Board – Mr Leon Han

Mr Leon Han presented a report and gave a brief explanation of the Honorary Fellows award which is the highest award given to CAV members for outstanding service to the Association and the Community.

The Honorary Fellows Assessment Team received multiple nominations this year and recommended that the members endorse the award of CAV Honorary Fellowship to Mrs Susan Gin.

Proposer: Mr Ken Ong OAM
Secunder: Dr Frank Chew OAM

The Honorary Fellows Report and award was accepted by the members.

11. Confirmation of safekeeping of CAV Certificate of Title by Chua Tan & Associates.

The President, Mr Iwan Jusuf advised that the certificate of title for CAV is now kept by CAV solicitors for safekeeping. A confirmation letter has been written by the solicitors that they have our certificate of title in their safekeeping.

A copy of his report is in the AGM Papers.

Proposer: Mr Ken Ong OAM
Seconder: Dr Frank Chew OAM

Motion to accept the safekeeping of CAV Certificate of Title by Chua Tan and Associates was adopted.

12. General Business

As there was no other Business, Mr Iwan Jusuf closed the meeting at 4.10 pm.

13. Election of incoming Executive Committee by the Returning Officer – Ms Ramona Chua

The members of the 2021/2022 Executive Committee elected are:

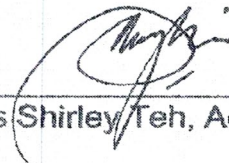
President:	Mr Iwan Jusuf
First Vice President:	Mrs Shirley Teh
Second Vice President:	Mrs Mai Saw
Third Vice President:	Mr Chee Yeong Neoh
Secretary:	Mr Nicholas Lee
Assistant Secretary:	Ms Chiau Lin Lau
Treasurer:	Mrs Shirley Thong
Assistant Treasurer:	Ms Yunita Tjong Fu
Public Relations Officer:	Mr Adwin Town
Committee members:	Mr Mark Tyssen
	Mr Pin Boay Koay
	Mr Beng Law
	Mrs Pamela Yap



Mr Iwan Jusuf, President

1/12/2021

Dated



Mrs Shirley Teh, Acting Secretary

1/12/2021

Dated