2015 CAV Honorary Fellowship Award
Guidelines

The CAV Honorary Fellowship Award should be seen as the highest CAV Award bestowed upon a member for exceptional leadership and outstanding voluntary services to the Association and/or the community as a CAV Member.

Nominations for the Honorary Fellowship Awards are welcome from any CAV Financial Member and must be received no later than 31st August 2015 for an award in the following year.

Application forms can be obtained from the CAV Secretary and completed forms should be returned to the CAV Secretary.

Criteria
Assessment of the nominees is carried out on a points system, which is awarded under the following categories below. Nominees must score points in both categories 1 and 2 in SECTION A, plus at least one category in SECTION B, Categories 3 to 7. Nominees must achieve a minimum 100 points before they will be recommended for the award.

SECTION A
Category 1 - Membership
The nominee must be a CAV member:
- Ordinary membership (No. of years).
- Life member.
- Foundation member.

Category 2 – Leadership
The nominee must have demonstrated leadership qualities, for example:
- Served as CAV President or CAV Vice President.
- Served as Sub Group Chairperson, CAV webmaster, CAV newsletter editor, CAV Building Project chairperson or portfolios of similar responsibility.
- Chairperson or head of a CAV project such as producing CAV anniversary magazine, CAV Constitution Review Committee.
- Chairperson or head of a community organization or association.

SECTION B
Category 3 - Committee Service
- The number of completed terms the nominee has served on the Executive Committee. Nominees having served as office bearers will be awarded a higher score.
- The number of completed terms the nominee has served on various Sub-group committees.
- The number completed terms the nominee has served on sub-committees, such as Building Project Committee, School Committee, School Building Trust Board.
Category 4 – Events/Activities
The nominee has been on a committee responsible for organizing major CAV events such as Mid Year Dinners, Gala Balls, Chinese New Year Events, CAV Open Day, etc.

Category 5 – Outstanding Projects
The nominee has been responsible for organizing a major event that has significant impact on the Chinese Community and CAV, eg Chinese New Year Charity Ball, community multicultural events.

Category 6 – Outstanding Service
The nominee has provided a service above and beyond the normal responsibilities or duties of a CAV member.
The nominee has provided outstanding service to the community eg Mayor, Minister.
The nominee has been recognized by the Australian Government for outstanding services to the community eg OAM, AO.

Category 7 - Donation
The nominee has given a substantially large donation to the CAV. Points will be awarded for a minimum donation of $10,000.
Where the nominee has donated in excess of $50,000 to the CAV, the nominee will be recommended for Honorary Fellowship.

Notes:
- The nominee should be giving on-going commitment and support to CAV, ie by attending CAV functions and events and/or continued involvement in Subgroup activities.
- Special attention will be paid to positive comments from the Proposer and Seconder.

Assessment Process
- Nomination forms are submitted to the CAV Secretary who will verify membership details of Nominee, Proposer and Seconder.
- CAV Secretary will table the nomination forms at the EXCO meeting and forward the nomination forms to the HFB for assessment.
- HFB will assess the nominees based on the criteria and categories listed above.
- HFB will present their recommendations at the next AGM for financial ordinary members’ vote. A minimum of 2/3 approval vote is required for the nominee to be awarded an Honorary Fellowship.

Eligibility
- Any CAV financial member can submit a nomination for the Award with the exception of the Honorary Fellowship Board Members and current CAV Executive Committee members.
- Nominees must be volunteers i.e. served in an honorary capacity or provided services to the Association without payment.
- Any CAV financial ordinary members can be nominated with the exception of current CAV Executive Committee members.

2015 Honorary Fellows Guidelines